

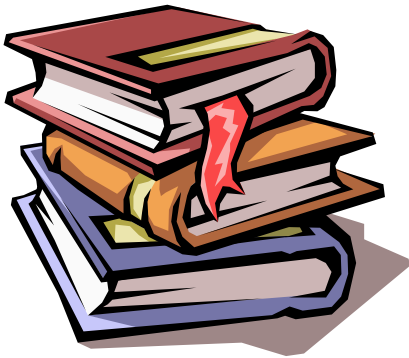
# **ST. ROSE OF LIMA'S COLLEGE**

## **Annual School Plan 2007/2008**



# ST. ROSE OF LIMA'S COLLEGE

## School Vision & Mission



### VISION

In the spirit of a loving family, devoted to serving one another, and in order to fulfill our school motto “Through Charity to Truth”, we strive to provide an environment that will allow quality education to enhance the spiritual, intellectual, emotional and physical growth of our students by proclaiming the Gospel and teaching moral values.

### MISSION

To fulfill this vision, we work to:

1. meet the needs of each student by guiding her intellectual, moral and spiritual formation
2. emphasise the professional qualifications of our teachers and encourage them in life-long learning
3. foster co-operation among our three schools so that they will learn and benefit from one another
4. establish close relationship with parents and elicit their co-operation

# ST. ROSE OF LIMA'S COLLEGE

## Annual School Plan

2007/2008

*School Theme : Nurturing the Garden of Charity, Tending the Roses of Truth*

Areas of major concern for the following years (2006 – 2009):

- *Improve our Learning and Teaching Strategies to Enhance Learning*
- *Strengthen our Self-discipline and Sense of Responsibility*
- *Prepare for the New Senior Secondary Curriculum*

### Contents

Major Concerns	Page
<b>Improve our Learning and Teaching Strategies to Enhancing Learning</b>	<b>1</b>
<b>Strengthen our Self-discipline and Sense of Responsibility</b>	<b>2</b>
<b>Prepare for the New Senior Secondary Curriculum</b>	<b>3</b>
<b>Capacity Enhancement Grant</b>	<b>4</b>

**Major Concern: Improve our Learning and Teaching Strategies to Enhancing Learning**

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
Implement Liberal Studies and Cross-curricular Project in our Junior Form Curriculum to develop different generic skills through issue-based learning activities	Throughout the whole year	Students develop higher order thinking skills, etc.	Questionnaire and interview	Mr. Yeung, Miss A. Wong and Miss Y.M. Tsang	Nil
Lesson observation by the principals.	Throughout the whole year	Teachers reflect on the feedback by the principals and school managers	Questionnaire and interview	Mr. Yeung and Miss Lin	Nil
Set-up a performance appraisal system	Throughout the whole year	Teachers develop a sense of professional accountability	Questionnaire and interview	Mr. Yeung and middle managers	Nil
Organise staff development workshops	Throughout the whole year	Teachers acquire the essential skills	Questionnaire	Staff Development Team	\$50000
Arrangement common free periods for lesson preparations (for the three core subjects)	Throughout the whole year	Better collaboration among the teachers	Interview with the relevant department heads	Time-tabling Team	Nil

**Major Concern: Strengthen our Self-discipline and Sense of Responsibility**

<b>Strategies/Tasks</b>	<b>Time Scale</b>	<b>Success Criteria</b>	<b>Evaluation Method</b>	<b>People Responsible</b>	<b>Resources</b>
Monday Talks and Home Room Teaching	Throughout the whole year	Students reflect on the contents of the talks	Questionnaire and interview	Moral Education Core Group + All teachers	Nil
Classroom Tidiness Campaign	Throughout the whole year	Students develop self-discipline	Records	Discipline Team	Nil

**Major Concern: Prepare for the New Senior Secondary Curriculum**

Strategies/Tasks	Time Scale	Success Criteria	Evaluation Method	People Responsible	Resources
Form 1 Orientation Day	1 whole day	Students and Parents have a brief understanding on our school	Questionnaire and interview	Guidance Team	Nil
Form 1 Big Sister Scheme	Throughout the whole year	Students have confidence with the school life	Questionnaire and interview	Guidance Team	Nil
Form 1 Education Camp	3 days in October	Students acquire essential skills and develop a proper attitude towards study	Questionnaire and interview	Guidance Team Form 1 Class-teachers	\$25000
Attend subject development workshops (by the EDB and other institutes)	Throughout the whole year	Teachers acquire essential knowledge and teaching methodology	Questionnaire and records	All teachers	

## Plan on Use of Capacity Enhancement Grant in 2007/08 School Year

Name of school : St. Rose of Lima's College

Means by which teachers have been consulted : Discussion among senior teachers and followed by staff meeting

No. of operating classes : 29

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Coping with diverse and special learning needs as well as the SBA in English Language	To reduce workload of English Language teachers	To employ one additional teacher	Teachers' workload is relieved to provide more individual attention to students	From September 2007 onward for 1 year	Salary of a Contract teacher (CM) for the year - \$213,066 [\$17,755.5 per month (including 5% MPF) for 12 months]	Smaller class sizes; workload of the relevant teachers is relieved	The performance of the additional staff will be assessed through the staff review system in the school.	Mr. Yeung (Principal) Miss K. Lin (Head of the English and Literature Department)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Coping with diverse and special learning needs as well as the SBA in Chinese Language	To reduce workload of Chinese Language teachers	To employ two additional teacher	Teachers' workload is relieved to provide more individual attention to students	From September 2007 onward for 1 year	Salary of two Contract teachers (CM) for the year – \$426,132 \$213,066 [\$17,755.5 per month (including 5% MPF) for 12 months]	Smaller class sizes; workload of the relevant teachers is relieved	The performance of the additional staff will be assessed through the staff review system in the school.	Mr. Yeung (Principal) Miss P.Y. So (Head of the Chinese Language Department)



Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Coping with diverse and special learning needs in Mathematics	To help those students who are weak in Mathematics	To employ one additional teacher	Teachers' workload is relieved to provide more individual attention to students	From September 2007 onward for 1 year	Salary of a Contract teacher (CM) for the year - \$213,066 [\$17,755.5 per month (including 5% MPF) for 12 months]	At the end of the school year, at least 25% of the students in Remedial Class could be above the 30 percentile in the final examination.	1.A preliminary evaluation can be done after the first term examination. 2.The annual mathematics examination result will be used in the evaluation	Mr. Yeung (Principal) Mr. Ngai (Head of the Mathematics Department)

Task Area	Major Area(s) of Concern	Strategies/Tasks	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Coping with diverse and special learning needs in Science	To reduce workload of Science teachers	To employ one additional teacher	Teachers' workload is relieved to provide more individual attention to students	From September 2007 onward for 1 year	Salary of a Contract teacher (CM) for the year - \$203,679 [\$16,973.25 per month (including 5% MPF) for 12 months]	workload of the relevant teachers is relieved	The performance of the additional staff will be assessed through the staff review system in the school.	Mr. Yeung (Principal) Miss Y.Y. Leung (Head of the Mathematics Department)
Curriculum development	To reduce workload of teachers	To employ four Teaching Assistants	Assist our staff in curriculum development in the following KLA: English Chinese and L.S.	From September 2007 onward for 1 year	Salary of three TA's for the year - \$480,000 [\$40,000 per month (including 5% MPF) for 12 months]  <b><u>TOTAL:</u></b> <b><u>\$1,545,330</u></b>	Teaching and Learning packages are developed. Administrative workload of the relevant departments is relieved	The performance of the additional staff will be assessed through the staff review system in the school.	Mr. Yeung (Principal)

